

Learning & Development

Clearing Critical Checks

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Critical Checks

Critical checks are Octane's way of telling you what needs to be done before completing your workflow. Each critical check outlines an issue and provides the coordinates to resolve it.

1. Clearing Critical Checks Example:

- a. **Click** Workflow Screen.
 - i. **Read** Critical Check.
 - 1. "Borrower Rulon Nye present housing expense is zero."
 - ii. **Read** Coordinates.
 - 1. "Borrowers > Residences" = "Loan Screen > Loan Tab"
- b. **Click** Borrowers Screen.
 - i. **Click** Borrower's Name.
 - ii. Click Residences Tab. (If Applicable)
 - iii. Click Property Address.
 - iv. Enter Housing expenses.
 - v. Click Save.
- c. **Repeat** Process until all Critical Checks are cleared.

Need help?

- Wholesale Support (855) 399-6242
- Resource Library